

December 7, 2004

MUNI # 29032
BETTY MANSON, CLERK
TOWN OF PLYMOUTH
W9360 MANSON RD
ELROY, WI 53929

Dear Municipal Official:

We have reviewed your ordinance for the municipal adoption of the Uniform Dwelling Code (UDC) and found it acceptable. You may begin enforcing the UDC per its administration and enforcement requirements of Ch. Comm 20, for at least all new one- and two-family dwellings as well as new alterations and additions to dwellings originally built since June 1, 1980. Note that all inspections must be performed by properly certified inspectors.

However, section 1.3 of your ordinance regarding SCOPE needs a little clarification. Petitions for variance covering topics under the scope of the UDC are handled by the Department of Commerce. Topics outside the scope of the UDC, such as the detached garages in your ordinance, would have petitions for variance handled locally per your ordinance. Also, the code section is s. Comm 20.19 (rather than 29.19).

Enclosed is an order form for purchasing forms and UDC seals, one of which must be assigned to each new dwelling. (Please note your municipality number above when completing the order form.) The yellow copy of the building permit application, on which the seal number is indicated, must be forwarded to us within 30 days of issuance.

Feel free to contact me if you have any questions.

Sincerely,

Duane Hubeler
UDC Consultant
Tel. (608)266-1390

ENCL.